
INSTITUTIONAL REVIEW BOARD (IRB) APPROVAL

Is Institutional Review Board approval necessary for this project? _____

If so, to which institution do you plan to submit your IRB? _____

Have you obtained IRB approval? _____ If so when? _____ (Please submit a copy of the IRB application and approval letter.)

Submit a copy of your IRB application and approval to ACA upon receipt.

COMPLIANCE OF ACA ACKNOWLEDGEMENT

Should I be awarded the grant, I agree to formally acknowledge Alzheimer’s of Central Alabama as a sponsor or co-sponsor in all interviews, promotional materials, posters, presentations, and publications pertaining to this funded research project.

I agree to provide Alzheimer’s of Central Alabama written and verbal reports about work related to the grant for use in the Alzheimer’s of Central Alabama newsletter or for postings on the Alzheimer’s of Central Alabama website or other appropriate settings.

Signature

Date

FISCAL AND ETHICAL RESPONSIBILITY

Should I be awarded the grant, I agree to provide a general budget (materials, travel, printing costs, conference expenses, etc.) accounting of how the funds were used, along with a copy of all related receipts and a tally of expenses by October 1st each year until the project is completed. A copy of the final research project will be submitted to Alzheimer’s of Central Alabama.

Signature

Date

RESEARCH PROPOSAL

Directions: Please submit the following information in as much detail as needed for clarity.

1. TITLE OF RESEARCH PROJECT

2. BRIEF SYNOPSIS

Please provide one or two sentences describing your proposal in lay terms.

3. AIMS/HYPOTHESES

4. RATIONALE

Why is this topic important?

What are the current scientific issues pertaining to your research topic? What is the background?

How is your study filling a gap in the literature? (Please include references.)

How will this research supplement research on Alzheimer's Disease?

5. PARTICIPANTS/SAMPLE

What is your proposed sample size? (Any statistical justification would be helpful.)

What is the proposed composition of your sample?

What recruitment strategies are you intending to use?

Do you want any help from ACA in recruiting participants? If yes, please explain.

6. STUDY DESIGN

What type of study is it? Qualitative? Quantitative?

What measures will be used? Be sure to include citation of instrument or copy of the instrument.

What is the procedure?

7. TIMELINE

Provide a proposed timetable from the beginning to the end of the project.

8. BUDGET

Please provide a budget and justification of how the money will be utilized. If selected, to whom should the check be made payable and why?

CHECKLIST

Please be sure you have included and completed all of the items in the below checklist before submitting your application.

- Contact Information
- Student or Employment Status
- Research Proposal
- Timeline
- Budget
- IRB Approval
- Compliance of ACA Acknowledgement
- Fiscal and Ethical Responsibility
- Resume/Vita (with degree(s) and job history listed)
- Letter(s) of Sponsorship
- Original application and four copies

PLEASE RETURN ALL APPLICATIONS (ORIGINAL AND FOUR COPIES) TO:

**ALZHEIMER'S OF CENTRAL ALABAMA
RESEARCH GRANT
P O BOX 2273
BIRMINGHAM, AL 35201-2273**

**Alzheimer's of Central Alabama
300 Office Park Drive Suite 225
Birmingham, AL 35223**

**Phone: 205-871-7970
Fax: 205-871-7355
email: aca@alzca.org
website: alzca.org**